Glendale School District No. 77 Regular Meeting

Glendale School District November 14, 2018-6:00 PM

Glendale School District Office

10598 Azalea-Glen Road

**Board Meeting Minutes**

**Preliminary Business**

**Call Meeting to Order**

**1800**

**Pledge of Allegiance**

**Roll Call**

**Present**

Kenny Kent-Board Member

Samantha Cline-Board Member

Janice Austin-Board Member

Caroline Lydon-Board Chairman

MacKenzie Perry-Board Vice Chairman

Ryan Owens-Board Member

**Not Present**

Nedra Mitchell- Board Member

David Hanson-Superintendent

Shawna Moody-Executive Administrative Assistant

Claire Cotton-Business Manager

Ryan Savage-High School Principal

Rodger Winkleman-Transportation

Sean O’Brady-Elementary/JH Principal

Eric Savage-HS Athletic Director

Robert Cruger-SPED Director

**Agenda Review**

**Consent Agenda**

**Monthly Fiscal Transactions**

**Board Minutes**

**Resignations- Joe Moody- Assistant Boys Basketball Coach**

**New Hires- Assistant Boys Basketball Coach- Dalton Stewart, Assistant Girls Basketball Coach-Gaylen Loghry**

Kenny Kent, Janice Austin, all board members approve this motion

**Public Forum/Correspondence/handouts: The board will hear comments by anyone present who wishes to speak on any item not on the agenda, but the board will not necessarily take action at this time. There will be a 3-minute time limit for anyone speaking.**

Rex Morningstar discusses school safety; Olivet Community Church wants to partner with the school district. The security is still not changing that he has seen, and the major thing is buzzing people into the schools.

Caroline Lydon moves school safety up to public forum

Mr. Hanson discusses that the district will have someone come out next week to look at buzzer systems for both schools. ESD is looking into more security cameras as well as fencing. A security company from the OSBA conference is going to come out and look at our entry buzzing security system option and what the cost is. We are looking to get this taken care of as it is very important to us. Discussion ensured

Ryan Owens discusses the importance of being involved as a community member, part of the church and the school district. The Glendale School District is about to start a bond process and community member support is very important. Discussion ensued regarding the bond and the sunset of this bond happening in 2020.

**Audit Presentation- Jeff Cooley Discussion**

Jeff Cooley discusses the overview of the audit with no findings and nothing for the board to be concerned about. The gen. fund is just above 1.3 million dollars which is a slight decrease from the year starting at 1.4 million to 1.3 million. These funds were moved from the general fund to other funds. We are looking at about a 36% ending fund balance. Planning is on page 41 with the fund balance, it will show what was budgeted and looking down the page, things are pretty close to what was budgeted. We do have a negative ending fund balance in our food service fund, we are still at a negative 36, 000. This is the one fund that is high. The PERS rates will continue to go up as we move forward. Employee benefits verse salaries is about 60% ratio.

**H.S. Student Representative**

**Reports**

**Board Discussion**

Caroline Lydon discusses the first crossing to the railroad will be fixed by the city

**OSBA Convention Discussion**

Ryan Owens talks about a staff recruitment workshop as well as bond basics. The superintendents for Baker school district passed a bond back when Harry Truman was president and have not passed one since. Ryan Owens discusses that he does have a power point regarding bonds. Mr. Hanson discusses bringing the power point to the work session on the November 28th work session. Ryan Owens discusses finding some kind of survey that could be sent out to the community.

Caroline Lydon went to the Advocacy plan for the budget for 2019, which is a plan for budgets that kind of goes along with the bond. It doesn’t matter if the plan is for a budget or a bond, but shows how to stay within the time line to keep this up.

Caroline Lydon discusses a board self-assessment report and compare yourself with other districts. The second part of this will become available in January 2019 and compare school districts throughout the nation, not just the state. It is called the Forecast 5 and there’s a lot of information out there.

Mr. Hanson attended a session, 80, 90, 100 and this was about the graduation rates. There are also some different things they did to connect with families and this was started early in children.

We got $98,000 over two years and we could get $98,000 every year. Discussion ensued regarding the county round table for Douglas County with some good discussion regarding absenteeism and how to get these kids to school. The high school bought alarm clocks this week for students that didn’t have one, and the students are making it to school. There is work going on at both schools to get these kids to school.

Caroline Lydon discusses how important about being community cheerleaders, especially through social media like Facebook, Twitter, and Instagram.

Samantha Cline discusses chronic absenteeism, as well as creating a culture of showing up. It begins with the staff and teachers and leading by example. There was a lot of ideas on sending letters home to get lower income families children to school. Another class was about teen suicide, and the last one was a CTE with natural resources with training.

**Superintendent Discussion**

Mr. Hanson discusses that things are moving along and ODE has not discussed when they will come down to discuss our ESSA but that will happen soon. There was a session on Every Student Succeeds Act, with discussion on the “No Child Left behind”, we will be getting $80,000 from that grant. It will be close to $260,000 that we will receive from the Chronic Absenteeism grant. The November 2nd day was turned into a full day, rather than a half day. We are meeting once a week now with staff, the survey to our preschool and pre-k parents went out a few weeks ago. The elementary is going to do a phone campaign and another copy of this survey will be sent out. Once we get these in, we have targeted the 26th of November to get these returned. We are hoping to get the 70% to 80% of these returned. All surveys are anonymous with no personal information listed on the survey. These surveys are not looked at in district, but sent to Portland State. We will be making a push right after Thanksgiving to get a community team together as well as state agencies to cover this area so we can talk about Glendale. This is so we as a community can discuss what we are lacking.

**High School Principal Written Report**

**Elementary Principal Written Report**

**Sped Director Written Report**

**Transportation Written Report**

**Athletic Director Written Report**

Ryan Owens asks when the Christmas Program will be scheduled and Mr. O’Brady says the community one is around the same time as the school program. The Christmas program will be Tuesday December 18th since the community program will be December 16th.

Eric Savage discusses the numbers for sports are up, the season is coming to an end. Coaches meetings will be set up next week and what expectations are. Baseball and Softball will be playing in different leagues, Baseball will be in special district 3 and softball will be in special district 4. There will be increased cost for spring sports since they will be going in different locations and not be traveling together. There may not be a girls’ basketball team with the minimal number of girls that qualify. That will be determined by Friday of this week.

**Budget Director Report**

**Old Business**

**School Safety Update Discussion**

**Roofing Update Discussion**

Mr. Hanson discusses the roofing update and that Tremco pulled out since the temperatures are below 60 degrees. An email has been sent out to discuss the finishing of the project and when they will be back.

**Grant Updates: Discussion**

**Measure 98 High School Success; Chronic Absenteeism; Authentic Family Engagement**

We are still in the planning stages with the grants. We are looking at science at the elementary level, that come in kits with everything you need that would last about 9 weeks. This year the adoption is social studies and we are looking closely at the curriculum and our K-8 is lacking. Discussion ensued regarding the curriculum that meets the states standards. Mr. Hanson discusses that there are some holes in the curriculum and we are implementing stuff to make sure nothing is missing. Discussion ensued

Mr. Hanson states that we could probably get new curriculum for around $50,000 to $80,000, but we will bring new information to see how it’s being used and make sure they are utilizing it the way it is directed in the book.

Chronic Absenteeism Professional Development was a few weeks ago, Principals in each building are making sure that staff members are paying attention to student’s attendance. We are in the middle of gathering incentives to reinforce attendance starting with our bus drivers, including all staff by acknowledging when a student is back in school. What are we going to do to get the kids to school and how do we get them here? We have information that will start going home to parents and administrators will follow up with a letter of their own to follow up with parents. Attendance last year was better than the year before.

**Food Service CACFP Update Discussion**

We are now approved for the snack program and during the coach’s meetings, coaches are aware that this is available if tutoring is available and students are able to do homework on the bus. We will talk about what it would look like as coaches provide some tutoring. This can also go for after school, we can delay practice until 415, so they have time to eat something. We will look at staffing and what that would look like. We are also looking at another grant that would provide a Friday opportunity by offering Friday School through the ESSA Grant.

**Professional Development Update Discussion**

We talked about the chronic absenteeism and we are meeting with students that are missing 22 out of 44 second period classes and counseling them and how to get them into that class.

**New Business**

**Every Student Succeeds Act (ESSA) Discussion**

**High School Gym Floor repair Discussion**

We are down to screws and nails and this has to happen sooner than later, not in the next year but the next few years. When going for a bond, we have to be very careful what projects we select to get it approved. We have talked about the bus barn and the need for it to be replaced as well as a football field and track that we cannot even use for track meets here. We do need to be selective and we can include this on our survey as well on what would the community support. The surveys are very important and what information we are getting from our parents and community members.

**Attendance Report Discussion**

We will send the results from September to October that will show grade levels that will be surprising. Yvonne will be sending that report out. We can make sure there is data regarding attendance every month.

**Report Card Summary Discussion**

Report cards were sent out from the high school last week and also the k-8. The grades appear to be higher than in the past. We have asked staff to utilize note takers when needed, to assist those that are on IEP’s or someone that is not a good note taker. These notes are then available for other students to make copies of them. There are tests that can be read to students to test the student since it is a test to see what the student knows not if they can read the context.

**Circus May Discussion**

Caroline Lydon discusses that there will be a circus coming to Glendale May 14th, the CCVCA will be hosting a circus this year that will be a fundraiser. The best location for the set up will be here at the high school with a single tent, but a large high top tent. There will be animals, one lion and two tigers. There will be pony rides, high wire act, wire walker, clown, a lady with twelve dogs that will do tricks. There will be two shows, one at 5pm and 7:30pm. We will be inviting the elementary school kids and watch the tents being put up as well as what circus people do. The cost will be $12.00 for adults and $8.00 for children. The CCVCA will get 50% of the adults and 10% of the children ticket sales. The circus staff will utilize local amenities for their use while they are here.

They will need potable water and a garbage dumpster, they will be doing all the cleanup.

**Board Staff Survey Discussion**

Caroline Lydon discusses getting a staff survey going so they can tell the board how they feel about the board, as well as everyone giving feedback on the staff. You cannot fix things if you don’t know anything is wrong. This is something that would usually be sent out in April so we could look at what we could continue to grow in. Discussion ensued

The first budget meeting is around April, survey to be out maybe around February and to be called Glendale School District Staff Survey. Put on January 30th, board work session for questions, using survey monkey.

**Policy DJC-AR Special Procurements and Exemptions from Competitive Bidding**

**Discussion/Action**

Ryan Owens makes a motion to accept **Policy DJC-AR Special Procurements and Exemptions from Competitive Bidding,** Kenny Kent seconds this motion, all board members approve this motion.

**Policy EFAA District Nutrition and Food Services Discussion/Action**

Ryan Owens makes a motion to accept **Policy EFAA District Nutrition and Food Services,** MacKenzie Perry seconds this motion, all board members approve this motion.

**Policy EFAE Child Nutrition- Hearings Procedure/Appeal Process**

**Discussion/Action**

MacKenzie Perry makes a motion to accept the **Policy EFAE Child Nutrition- Hearings Procedure/Appeal Process,** Kenny Kent second this motion, all board members approve this motion.

**Adjournment**

MacKenzie Perry makes a motion to adjourn, Janice Austin seconds this motion. 1948